

TENDER NOTICE

Tender Title: Solar Mini-Grid Project (Phase 1)

Tender Reference: GLG/ENERGY/001/2026

Issue Date: 14/01/2026 **Closing Date & Time:** 16/04/2026(EAT)

Location: Nairobi, Kenya

Submission Method: Online upload (GreenLeap Global website)

Confidentiality: This document is provided solely for bid preparation.

1. INTRODUCTION

GreenLeap Global invites qualified firms and consortia to submit proposals for **site assessment, supply, installation, commissioning, and training** for solar mini-grid systems in underserved communities.

2. OBJECTIVES

- Expand energy access for productive use, public services and SMEs
- Deliver reliable, safe, scalable mini-grid solutions
- Build local capacity for maintenance and sustainability

3. SCOPE OF WORK

The bidder shall provide:

- Site surveys (load profiling, layout, security, land/community readiness)
- Engineering design (single line diagrams, protection, grounding, metering)
- Supply (PV modules, inverters, batteries, BOS, mounting, cabling)
- Installation & commissioning
- Documentation: as-built drawings, O&M manuals
- Training: local technicians + operator training

Warranty: minimum **12 months** (prefer 24+)

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4. TECHNICAL REQUIREMENTS (MINIMUM)

- PV modules: Tier-1 preferred; include datasheets
- Battery: specify chemistry, cycle life, capacity, warranty
- Inverters/charge controllers: compliant protections
- Safety: earthing/grounding, surge protection, proper enclosures
- Monitoring: remote monitoring preferred
- Quality: provide standards/certifications used

5. DELIVERABLES

- Site assessment report (per site)
- Full BoQ and design
- Installation completion report
- Commissioning & test results
- Training attendance lists + materials
- Warranty documents + service plan

6. TIMELINE

Provide an implementation plan showing:

- Mobilization
- Procurement & delivery
- Installation
- Testing & commissioning
- Training & handover **7.**

ELIGIBILITY & COMPLIANCE

Provide:

- Certificate of registration/incorporation
- Tax compliance certificate

- Company profile + ownership/management
 - Evidence of similar work (≥2 projects): references + completion proof
 - CVs of key staff
 - Financial capability statement (bank letter or audited accounts) **8. SUBMISSION**

REQUIREMENTS

Submit **two PDFs**:

A) Technical Proposal

- Approach & methodology
- Work plan / timeline
- Team structure & CVs
- Equipment specs & datasheets
- Risk & mitigation plan
- Relevant experience & references

B) Financial Proposal (USD)

- Itemized costs (BoQ)
- Taxes, logistics, duties
- Payment milestones
- Validity period: **60 days minimum**

9. EVALUATION CRITERIA

- Technical quality: 40%
- Experience & references: 25%
- Financial proposal: 25%
- Sustainability / O&M plan: 10%

10. TERMS & CONDITIONS

- GreenLeap may accept/reject any bid without obligation

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- No canvassing or inducements
Prices valid for 60 days
- Award subject to funding availability
- Misrepresentation = disqualification
- Milestone payments after verified deliverables

11. ETHICS & COMPLIANCE

Bidders must sign:

- Anti-Bribery & Corruption Declaration
- Conflict of Interest Declaration
- Data & confidentiality commitment

12. CONTACT

All clarifications must be sent via: **tenders@greenleapglobal.org**

END

